

OPERATIONAL & FINANCIAL SERVICES

The Operations and Financial Services area facilitates all ministries of the SBTC through internal accounting functions, facilities-operations and human resources management. The use of technology including the SBTC Web site, social media, mobile apps, and other tools allows affiliated churches access to training, networking, and other resources to enhance their ministries.

Audit & Outside Services	\$	50,000
Legal Expense		30,000
Staff Meetings and Training		27,500
Staff Planning Retreat		11,000
Benefit Plan Services		4,500
SBTC Employee Relocation		10,000
Payroll Services		11,000
SBTC Staff Scholarship		2,000
Convention Vehicle Expense		16,500
Board Meetings		85,000
Annual Meeting		200,000
Resource Materials		400
Printing/Postage /Promotion		42,000
General Ministry		5,000
Travel & Meals		23,000
Convention & Conference		9,500
Personnel Salary & Housing		555,468
Personnel Salary Supplement		25,000
Personnel Health Insurance		126,762
Personnel Disability Insurance		14,500
Personnel Retirement		65,836
Personnel Payroll Taxes		41,964
Office Occupation/Related Expenses		30,375
Phone/Internet		8,500
Office Supplies		4,625
Furniture & Equipment		5,000
Equipment Upgrade & Maintenance		5,375
Computer Network Administration		11,875
Commercial Insurance		8,125
Committee Meetings		3,750
Technology Maintenance & Development		10,625
Operations & Contingency		18,750
Total	\$	1,463,930

Personnel salary, housing and benefits represents 19.9% of the total budget, may be reallocated across the convention as duties or positions change, and may be used for outsourced solutions.