

OPERATIONAL SERVICES

Operational Services facilitates all ministries of the SBTC through facilities management, general operations and human resources.

Legal Expense	\$	30,000
Staff Meetings and Training		27,500
Staff Planning Retreat		11,000
SBTC Staff Scholarship		2,000
Convention Vehicle Expense		56,500
Resource Materials		400
Printing/Postage /Promotion		40,000
General Ministry		5,000
Travel & Meals		23,000
Convention & Conference		9,500
Personnel Salary & Housing		218,384
Personnel Salary Supplement		25,000
Personnel Health Insurance		51,150
Personnel Disability Insurance		16,500
Personnel Retirement		28,700
Personnel Payroll Taxes		16,833
Office Occupation/Related Expenses		20,710
Phone/Internet		4,859
Office Supplies		2,641
Furniture & Equipment		2,859
Equipment Upgrade & Maintenance		3,069
Computer Network Administration		6,787
Commercial Insurance		4,641
Board Meetings		6,069
Committee Meetings		1,787
Annual Meeting		14,287
Technology Maintenance & Development		6,069
Operations & Contingency		10,710
Total	\$	645,955